



Thursday 30th October 2025
Information for Stallholders



Event Address: Osmaston Park, Ashbourne, Derbyshire.
DE6 1LW.

What3Words: rising.rave.pilots

Parking: Large, free parking area behind the marquee, and additional parking within the Estate. Disabled parking is also available behind the marquee.

Event date: Thursday 30th October 2025

Event time: 10am to 5pm

Stall size: 6ft x 6ft with larger stalls available in 6ft increments.

Stall price: 6'x 6' stall £100; 12'x 6' stall £200; 18'x 6' £300.
£10 table hire; £10 electricity charge.

Venue: Osmaston Park is conveniently located on the edge of Ashbourne, just off the A52. It is well placed to attract customers from the Peak District and the rest of Derbyshire, in addition to Staffordshire and Nottinghamshire.

Set-up: The event will be held in a permanent marquee. Access to the marquee will be from 6am on Thursday 30 October for set up. The possibility of an earlier set up on 29 October TBC. There will be on-site security, however, insurance for loss or theft will be the responsibility of the stallholder.

Break-down: from 5pm on Thursday 30 October 2025. Vacation of the premises at 7pm. It is the responsibility of the exhibitor to remove all of their rubbish. Trade waste bins are available at the venue.

Stall sizes: Each stall will be 6ft square (at a price of £100) with a table (6' x 2'6") provided, if required, at a cost of £10. Please inform us at the point of application if you need a table. Larger stalls are available in 6ft length increments. There will be a gap between your stall and that of your neighbour for access. A chair will also be provided for every stall. Stands must not extend beyond their designated space or into the aisles.

Electricity: Many stands will have the opportunity for an electrical socket, for a charge of £10. If you require one, this must be indicated on your application form. It is the exhibitor's responsibility to ensure that their electrical items are PAT tested and fit for purpose.

Insurance: It is the stallholder's responsibility to have their own Public Liability Insurance, as well as Employers Liability and Food Hygiene Certification (if required). Derbyshire Christmas Fair requires copies of all certification in advance of the event; traders need to bring documents on the day in case of an external inspection.

Health and Safety: Osmaston Park has their own health and safety provision, as do Derbyshire Christmas Fair, likewise risk assessment documentation. The stallholders are responsible for the safety of their own stall in respect of visitors and merchandise, and must provide us with their own Health and Safety form prior to the event.

First Aid: There will be a designated first aid representative on the day. Any accident, however minor, should be reported to an event co-ordinator.

Fire safety: Fire extinguishers are available in the marquee. Fire exits are clearly signed. No naked flames will be allowed in the marquee.

Disabled access: the marquee is fully accessible for wheelchair users or those with mobility aids. There is a disabled toilet.

Layout: The stall configuration will be pre-arranged by the event organisers, and cannot be changed on the day. Not all stalls will have

access to a power socket, (if you have rechargeable lamps these can be used to enhance your space). If you need a power supply for your stall, this must be advised in your application. The organisers will do their utmost to provide this for you. There will be a charge of £10 for electricity, and it is the stallholders' responsibility for their electrical devices to conform to safety standards, be PAT tested and have the required documentation.

Display: Exhibitors are responsible for installation of any display items to dress their stand, with recommendations to make use of vertical space, to utilise the area under the table for additional stock, to ensure you have enough packaging material for your merchandise, and to pose no risks or trip hazards.

Marketing: In addition to Derbyshire Christmas Fair's online and printed marketing activity, all stallholders should be promoting their attendance at the event through their own social media channels. Tag us to enhance your customer reach.

Refreshments: There will be tea and coffee provided for stallholders during setup. In addition, there will be catering stalls on site during the day offering hot and cold food and drinks.

Packaging: We ask you to be mindful of your environmental impact with regard to all packaging material and carrier bags, and favour environmentally responsible decisions where possible. All stallholders must remove rubbish at the end of the event, in order that the venue is left as they found it. Bins will be provided.

Heating: There is a source of heating in the marquee, but please ensure that you are dressed appropriately for the vagaries of the seasonal weather conditions!